

Reviewed by: WAD
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SALARY BOARD MINUTES
September 14, 2021

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Albert Abramovic
Sabrina Backer, Chief Clerk
Misty Anderson, Administrative Assistant
Richard Winkler, Solicitor
Diona Brick, Fiscal

Justin Wolfe, Human Resources
Marie Plumer, Human Services
Luke Kauffman, Two Mile Run County Park
Jason Ruggiero, Planning
Kara O'Neil, The Derrick
Pastor Doug Strawn -
Canal Wesleyan Methodist Church

The Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:43 p.m.

APPROVAL OF THE MINUTES FROM THE AUGUST 10, 2021 MEETING:

Commissioner Dulaney made a motion to approve the minutes from the August 10, 2021 meeting, seconded by Commissioner Abramovic, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #310 COURT SUPERVISION SERVICES

CREATE

Department Clerk III
Full-Time
Non-Exempt Hourly Pay Grade 3
Effective: 08/29/21

ABOLISH

Department Clerk II
Full-Time
Non-Exempt Hourly Pay Grade 2
Effective: 08/29/21

DEPARTMENT #507 VETERANS AFFAIRS

CREATE

County Veterans Service Officer
SEIU position
Full-Time
SEIU Pay Grade 12
Effective: 08/09/21

ABOLISH

Department Clerk III
SEIU position
Full-Time
SEIU Pay Grade 8
Effective: 08/09/21

DEPARTMENT #510 OLDER ADULT SERVICES

CREATE

Aging Care Manager II
Temporary Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 08/16/21
NOTE: Temporary position through 09/03/21.

CREATE

Aging Care Manager II
Temporary Part-Time
Non-Exempt Hourly Pay Grade 6
Effective: 09/01/21
NOTE: Extension of temporary position through 09/30/21 due to leave of absence.

DEPARTMENT #520 CYS

CREATE

Program Specialist
Full-Time
Non-Exempt Hourly Pay Grade 8
Effective: 08/09/21

ABOLISH

Service Coordinator II
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 08/09/21

DEPARTMENT #530 PIC UNIT

CREATE

Crisis Investigation Specialist

Full-Time

Non-Exempt Hourly Pay Grade 7

Effective 09/01/21

NOTE: Position reclassification applied to all current Service Coordinator IIIs; new title more accurately reflects the nature of the position.

ABOLISH

Service Coordinator III

Full-Time

Non-Exempt Hourly Pay Grade 7

Effective 09/01/21

NOTE: Position reclassification to Crisis Investigation Specialist applied to all current Service Coordinator IIIs.

DEPARTMENT #590 HOUSING

CREATE

Housing Innovation Program Specialist

Full-Time

Non-Exempt Hourly Pay Grade 8

Effective: 08/16/21

- Commissioner Dulaney made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Abramovic, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

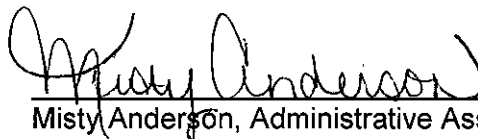
PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:44 p.m. upon a motion by Commissioner Dulaney and a seconded by Commissioner Abramovic, aye all.

Respectfully submitted,



Misty Anderson, Administrative Assistant